

WAYS TO SAY

HELLO



- **Hi there**
- **Howdy**
- **Greetings**
- **Hey, What's up?**
- **Morning / afternoon**
- **What's going on?**
- **How's everything?**
- **Good to see you**
- **What's happening?**
- **How's it going?**
- **How are you?**
- **Long time no see**
- **What's new?**
- **Look what the cat dragged in!**
- **Nice to see you**
- **What have you been up to?**



WAYS TO SAY



NO

- **No thanks.**
- **Unfortunately not.**
- **I'm afraid I can't.**
- **Maybe another time.**
- **I'd love to - but I can't.**
- **Not possible.**
- **I'm booked up right now.**
- **By no means.**
- **Not for me, thanks.**
- **I'm really booked.**
- **I think not.**
- **Not for me my friend, thanks.**
- **Sounds tempting, but I'll have to pass.**
- **My schedule is already full.**
- **I wish I could, but not this time.**
- **I appreciate you asking me, but no.**



WAYS TO SAY

YES



- **Yep**
- **Totally**
- **Sure**
- **You bet**
- **Okay**
- **Sounds good**
- **For sure**
- **Certainly**
- **Definitely**
- **Of course**
- **Gladly**
- **Absolutely**
- **Indeed**
- **By all means**
- **Surely**
- **Right on**



WAYS TO SAY

I'M SORRY



- I'd like to apologise for...
- I am so sorry for...
- I shouldn't have...
- It's all my fault.
- I apologise for...
- Please don't be mad at me.
- Please accept my apologies for...
- Please, forgive me for my...
- I'm really ashamed of what I did.
- I'm really sorry about what I said.
- That was rude of me. I am sorry.
- I hope you'll forgive me for...
- I beg your pardon.
- My apologies for the delay.
- Pardon me for being so rude.
- I was wrong. Can you forgive me?



WAYS TO SAY

YOU ARE WELCOME



- **No problem.**
- **Of course.**
- **It was nothing.**
- **No worries.**
- **Sure thing.**
- **It's okay.**
- **Don't mention it.**
- **Glad to help.**
- **Anytime.**
- **That's all right.**
- **Glad to have helped.**
- **I'm happy to help you.**
- **That's absolutely fine.**
- **Cool**
- **My pleasure.**
- **Glad to be of any assistance.**



WAYS TO SAY

CONGRATULATIONS



- **Well done!**
- **Good Job!**
- **You did it!**
- **That's the way!**
- **You rock!**
- **Good for you!**
- **That's great.**
- **Sensational!!**
- **I knew you could do it.**
- **Keep up the good work.**
- **Way to go.**
- **Outstanding!**
- **Tremendous**
- **Fantastic**
- **That's first class.**
- **Nothing can stop you now.**



WAYS TO SAY

GOODBYE



- So long
- See you later
- Bye-bye
- See you soon
- I've got to get going
- I'm beating it
- Catch you later
- Take care
- Farewell
- Bye for now
- Take it easy
- Cheerio
- I'm off
- Gotto go
- Talk to you later
- I hope to see you soon



WAYS TO SAY

THANK YOU



- I'll forever be grateful
- Thanks a bunch
- It's very kind of you
- I really appreciate it
- Thank you for everything
- I owe you one
- You saved my day
- I'm so grateful
- Thanks a million
- I can't thank you enough
- You've saved my life
- I really appreciate your help
- You are the best
- You're so kind
- This means a lot to me
- Thanks a ton

