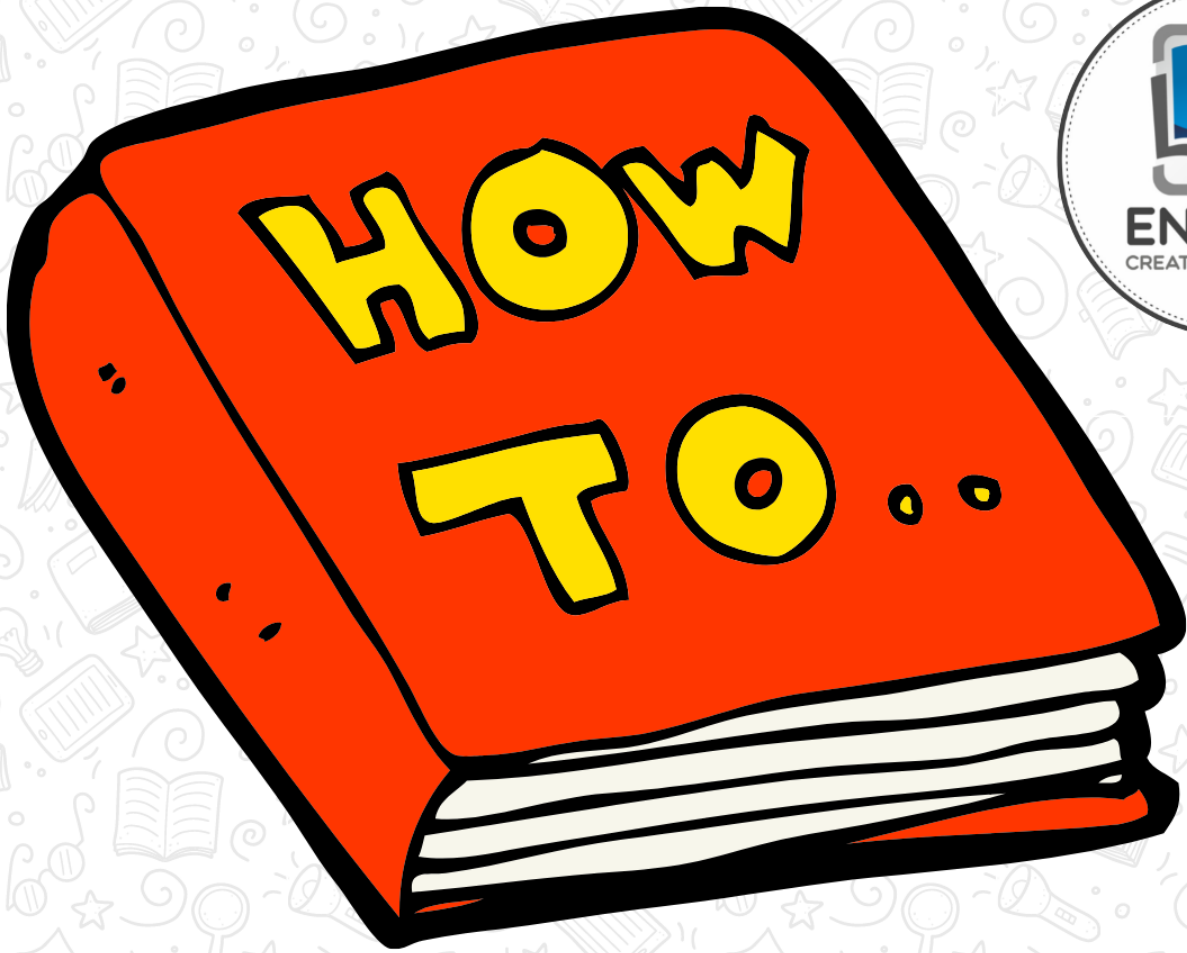


# HOW TO SAY

## Beginner Phrases



**Part One**

**Topics:**



- Hello & Goodbye
- Yes and No
- Ask How Someone Is
- How You Are
- Thank You
- Respond to "Thank You"
- Apologizing
- Respond to an Apology
- Introductions
- Show Interest



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# 10 Ways to Say Hello & Goodbye

**1. Hello**

**2. Hi**

**3. (informal) Hey**

**4. Hi there**

**5. (informal) Howdy**

**6. Bye**

**7. Bye-bye**

**8. (informal) See ya later**

**9. Take care**

**10. Have a good one**



**YES**

**OR**

**NO**

## **10 Informal Ways to Say Yes and No**

- 1. Yeah**
- 2. Yup**
- 3. Mm-hmm!**
- 4. Uh-huh!**
- 5. Sure!**
- 6. Nope**
- 7. Nah**
- 8. Mm-mm**
- 9. Uh-uh**
- 10. No way!**



# HOW ARE YOU?

## 10 Ways to Ask How Someone Is

- 1. How are you?**
- 2. How's it going?**
- 3. How ya doin'?**
- 4. How are things?**
- 5. How's life?**
- 6. How have you been?**
- 7. How's your family?**
- 8. What's up?**
- 9. What's new?**
- 10. What have you been up to lately?**



**I'M  
FINE**

## **10 Ways to Say How You Are**

- 1. I'm fine, thanks. How about you?**
- 2. Pretty good.**
- 3. Not bad.**
- 4. Great!**
- 5. Couldn't be better!**
- 6. Can't complain.**
- 7. I've been busy.**
- 8. Same as always.**
- 9. Not so great.**
- 10. Could be better.**



# THANK YOU

## 10 Ways to Say Thank You

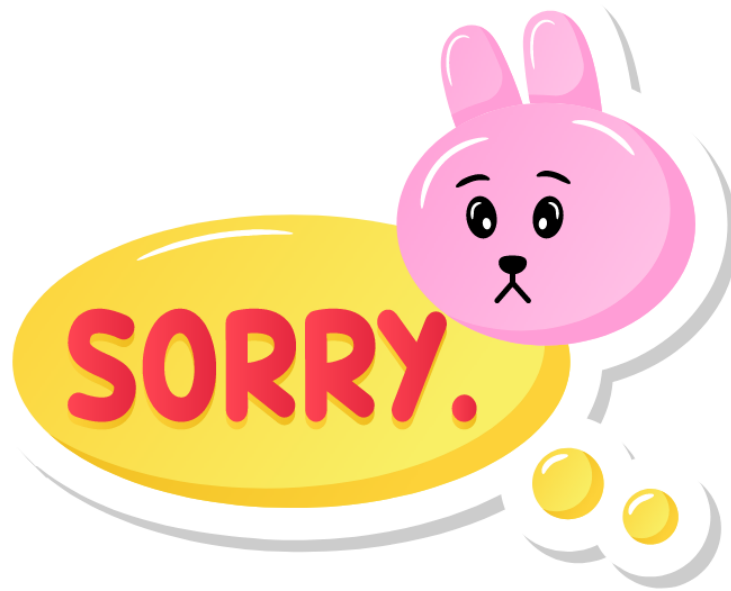
- 1. Thanks.**
- 2. Thanks a lot.**
- 3. Thank you so much.**
- 4. Thanks a million!**
- 5. Thanks for your help. / Thanks for helping me.**
- 6. I really appreciate it.**
- 7. I'm really grateful.**
- 8. That's so kind of you.**
- 9. I can't thank you enough.  
(for extremely important things)**
- 10. I owe you one.**



# 10 Ways to Respond to "Thank You"

- 1. You're welcome.**
- 2. No problem.**
- 3. No worries.**
- 4. Don't mention it.**
- 5. My pleasure.**
- 6. Anytime.**
- 7. It was the least I could do.**
- 8. Glad to help.**
- 9. Sure!**
- 10. Thank you.**





## 5 Phrases for Apologizing

- 1. I'm sorry that... [ex. I was so rude yesterday]**
- 2. It's my fault.**  
**(= I am taking responsibility for the problem)**
- 3. Oops, sorry.**  
**(for very small problems)**
- 4. I should have... [ex. called you and told you I'd be late]**
- 5. (formal) I apologize for... [ex. the delay]**



NO PROBLEM!

## 5 Ways to Respond to an Apology

- 1. That's OK.**
- 2. It happens.**
- 3. No problem.**
- 4. Don't worry about it.**
- 5. I forgive you.  
(for serious problems)**



# 10 Phrases for Introductions

**1. I just wanted to introduce myself.**

**I'm... [your name]**

**2. I don't think we've met before.**

**My name's... [your name]**

**3. This is...**

**4. I'd like you to meet...**

**5. Have you met... ?**

**6. I'd like to introduce you to...**

**7. Nice to meet you.**

**8. It's a pleasure to meet you.**

**9. Likewise.**

**10. And you.**



## 6 Ways to Show Interest

- 1. Really?**
- 2. That's interesting.**
- 3. Uh-huh.**
- 4. Right.**
- 5. Gotcha.**
- 6. Sure.**



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